

Instructions for How to Provide Notes/Feedback

Step One: Be sure to check out the OBS Guide to Coverage, Feedback, and Notes: <https://www.obswriter.com/the-basics-of-coverage-on-obs/>

Also, here's an overview of the current feedback process: <https://www.obswriter.com/new-coverage-procedure/>

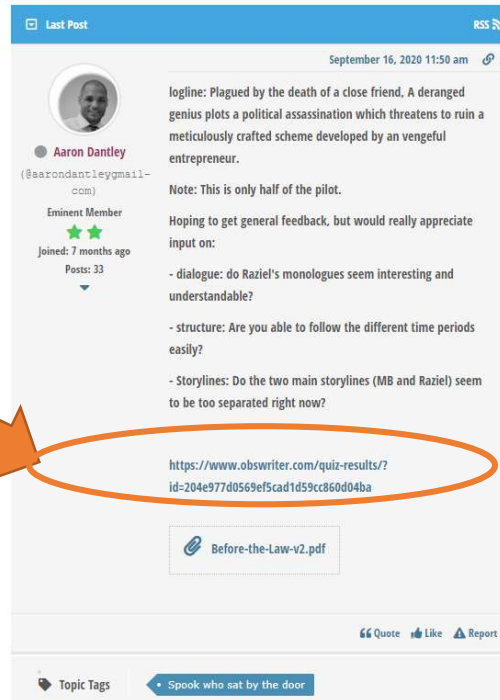
Below are some step-by-step instructions to supplement these presentations.

Check the Notes & Feedback Exchange forum weekly. To get there, click on "Forums" then scroll down the page until you see "Notes And Feedback Exchange," and click the title. You see all the posts, requesting feedback here. Click a post to view.

The image shows two screenshots from the OBS website. The left screenshot displays the user profile for 'Meemee' (mtaylor_123@yahoo.com) and a navigation menu with options: Dashboard, News, OBS U - Educational Tools, Forums (circled in orange), and Group Forums. An orange arrow points from the 'Forums' link to the right screenshot. The right screenshot shows the 'NOTES AND FEEDBACK EXCHANGE' forum page. It features a header with a speech bubble icon, the title 'NOTES AND FEEDBACK EXCHANGE', and page numbers '1 2'. The main content is a long paragraph of instructions for using the exchange, starting with 'VERY IMPORTANT UPDATED INSTRUCTIONS: This exchange should be used BY ALL OBS MEMBERS WHO HAVE COMPLETED A REQUESTS FOR N&F FORM. POSTS WITHOUT A LINK TO AN N&F REQUEST FORM WILL BE DELETED.' Below the instructions is a 'Recent Topics' section with a post by Aaron Dantley titled 'Before the law v0.01 - 1 Hour Pilot (Mystery Thriller) - Group: Spook who Sat by the Door', marked as 'new' and posted '6 hours ago' by David Bvr...

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Step Two: Click the link in the post.



The screenshot shows a forum post interface. At the top, it says "Last Post" and "September 16, 2020 11:50 am". The user profile for "Aaron Dantley" is visible, including a profile picture, name, email address, "Eminent Member" status, two green stars, and "Joined: 7 months ago" with "Posts: 33". The post content includes a logline, a note, and a list of questions for feedback. A URL is highlighted with an orange oval and an arrow pointing to it from the left. Below the URL is a PDF attachment titled "Before-the-Law-v2.pdf". At the bottom of the post, there are icons for "Quote", "Like", and "Report".

Logline: Plagued by the death of a close friend, A deranged genius plots a political assassination which threatens to ruin a meticulously crafted scheme developed by an vengeful entrepreneur.

Note: This is only half of the pilot.

Hoping to get general feedback, but would really appreciate input on:

- dialogue: do Raziel's monologues seem interesting and understandable?
- structure: Are you able to follow the different time periods easily?
- Storylines: Do the two main storylines (MB and Raziel) seem to be too separated right now?

<https://www.obswriter.com/quiz-results/?id=204e977d0569ef5cad1d59cc860d04ba>


Before-the-Law-v2.pdf

Quote Like Report

Topic Tags: Spook who sat by the door

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Step Three: After you click the link, it will open the *Request of Notes and Feedback form*. Scroll to the end of the page where it says “File Upload Title” and click the link. This will open the document that you are going to review.

 Request of Notes and Feedback Data

Request for Notes and Feedback Form

Screenwriter's First Name

Screenwriter's Last Name


Email Address

Enter title, type and draft # *
Example: My Great Ghost Story/Treatment/ Draft 1
Write Here

Associated Writers Group *
Enter the Screenwriter's Writers Group (case sensitive)
Write Here

Type of Content *
(For what are you giving notes or feedback)

What type for feedback/notes are you seeking? *
Provide your fellow member with guidance on where you'd like them to focus their attention. For example: do you think these scenes are paced well?

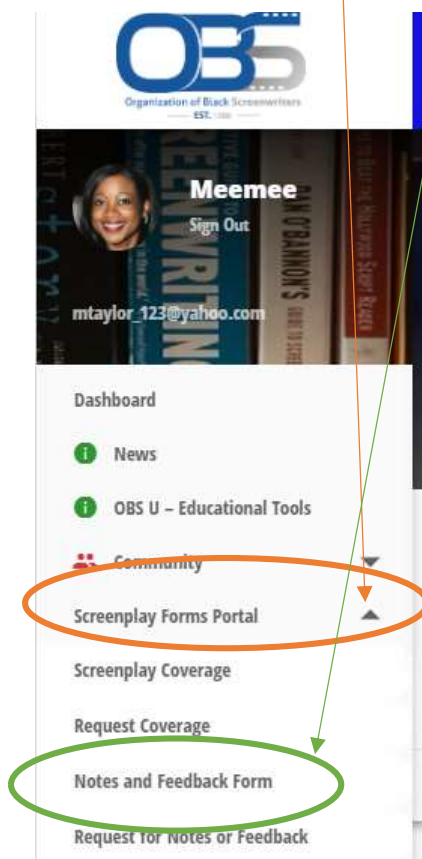
 File Upload Title

Max file size: 976.58 KB | Allowed file types: pdf, doc, docx, fdx, msw | Min number of file: 1

REV-WELLS-OBS-PITCH.pdf	389.86 KB
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Step Four: After you have finished reviewing the submitted materials and have typed up and saved your notes, go to the OBS Website, click on the arrow next to “Screenplay Forms Portal.” It will show you several options. Click on “Notes and Feedback Form”.



Step Five: The form will automatically populate your first and last name and email address. You will need to change this to the screenwriter’s name and email address and you will fill in the blank spaces with the following information:

- “*Screenwriter’s First Name*” and “*Screenwriter’s Last Name*” – REMOVE your name and type in the requester’s name.
- “*Email Address*” – REMOVE your email address and type in the requester’s email address which you can get from the form discussed in Step Three.
- “*First and Last Name (No nicknames or abbreviations)*” – Type in your name
- “*Date Time Title*” – Add the current date.
- “*Associated Writers Group*” – Type in the name of requestor’s Writers Group. (For example, “Soul Food” or “Get Out.”)


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- “Enter title, type, and draft#” – Type in the name of the project.
- “Type of Content” – There’s a scroll down box. Select the appropriate choice.
- “Enter your notes and feedback here” – Paste your actual comments/feedback here. (Sometimes the form cuts off your notes so be sure to save them elsewhere and not just here.) Then hit Submit!


Notes and Feedback Form

Screenwriter's First Name *
Enter the first name from original request form


Screenwriter's First Name


 MEEMEE


Screenwriter's Last Name

 TAYLOR


Email Address

 mtaylor_123@yahoo.com


 First and Last Name (No nicknames or abbreviations)

 Email Address


Date Time Title *

 Select Date

Associated Writers Group *
Enter the Screenwriter's Writers Group (case sensitive)

 Write Here


Enter title, type and draft # *
Example: My Great Ghost Story/Treatment/ Draft 1

 Write Here

Type of Content *
(For what are you giving notes or feedback)

Outline ▾

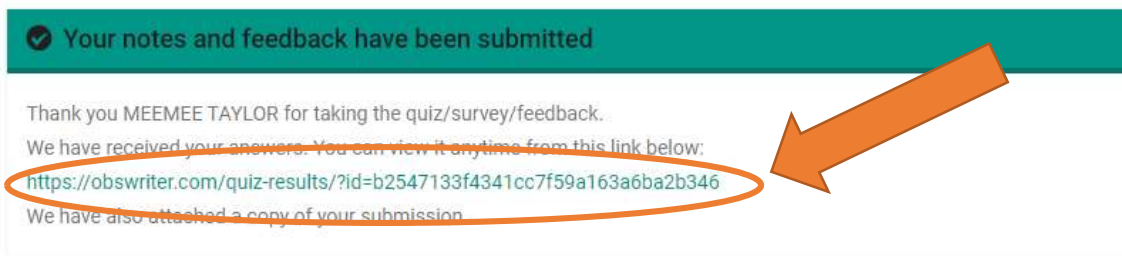
Enter your notes and feedback here *

 Write Here

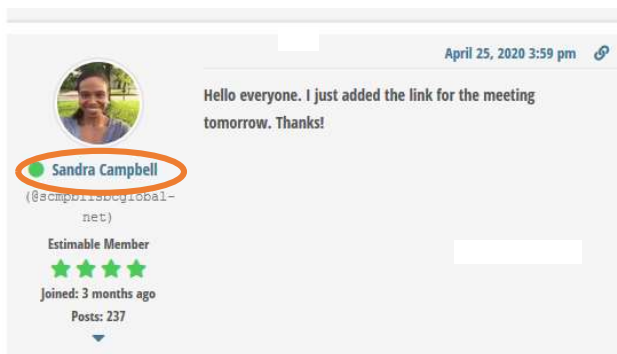
SUBMIT

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Step Six: After you submit your feedback, a screen will pop up providing you a link to your feedback. Copy this link. The system is supposed to send an email to the requester with your feedback, but it doesn't always happen. To ensure the requester gets your feedback, you should also send the link directly to them. Find the requester's email address from Step Three's *Request of Notes and Feedback form* and send him/her the link to your feedback.



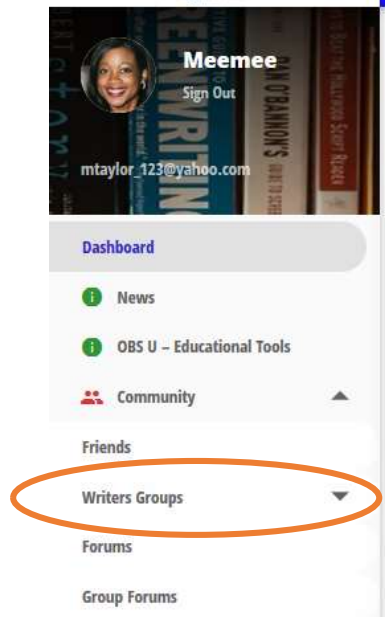
You can also find the requester's OBS page and send them a message with this link to your feedback. You can find their page in several ways, such as go to a post in the Writers Group Forum where they've commented on, and simply click their name under their photo to go to their page.



They haven't posted lately? Well here is one sure way to find ANY member of your group. (I'll use A Question of Faith's Group as an example but this works for any group.)

A. Go to the Writers Group Page

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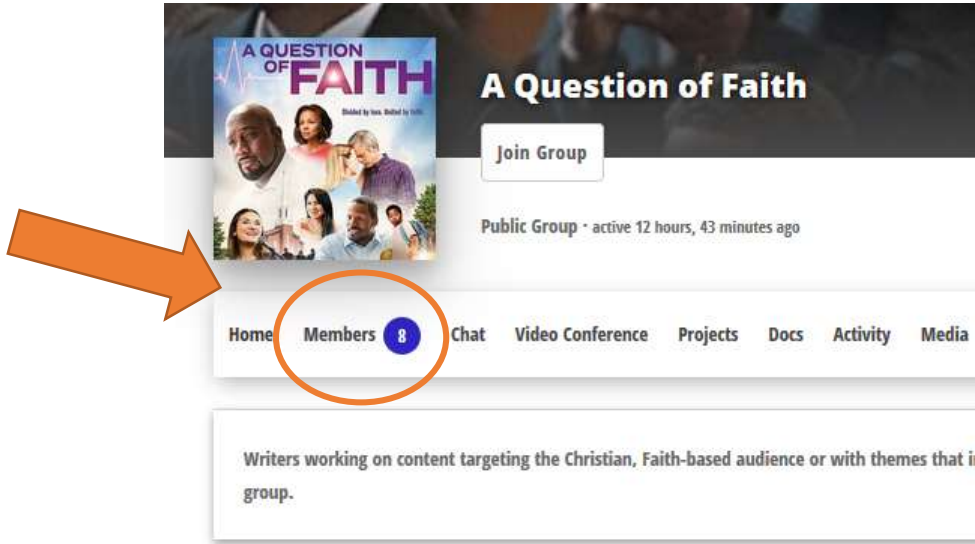


B. Find your group then click on the picture – not the “Join Group” button.

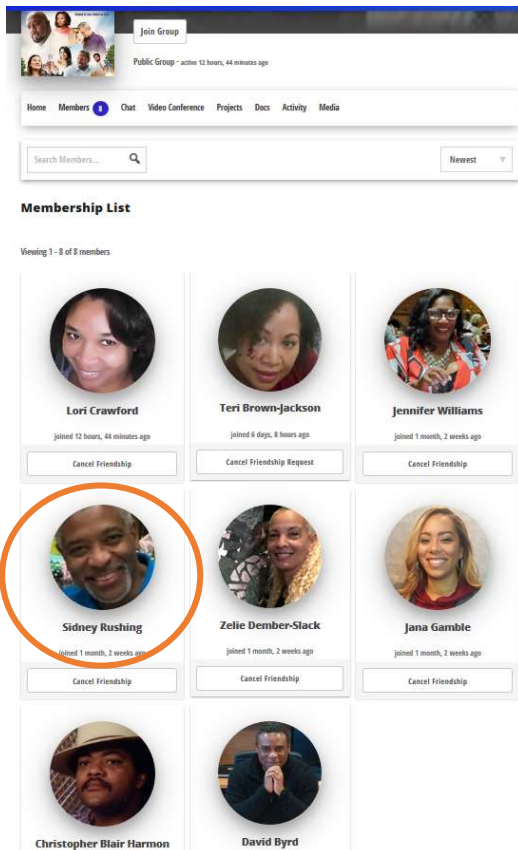


C. Near the top of the page, click on “Members”.

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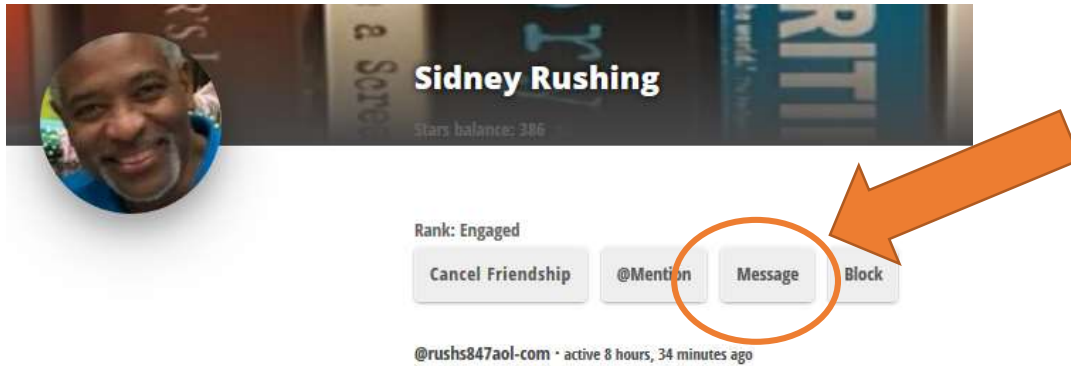


D. It will show you all the members in your group. Click on the requester's photo to go to their page.



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E. After you get to their page, click “Message”.



F. Fill in the information and paste the link to your feedback here and send it.

Send To (Username or Friend's Name)

Subject

Message

Send Message

That's it! Congrats on helping a fellow writer work on his/her craft! And you will receive points!